

Dear Parent or Guardian of an Allergy Student,

The MSD of Decatur Township's Child Nutrition Department will only accommodate dietary/menu changes for Life Threatening Allergies. A Life Threatening Allergy (LTA) is defined as: food allergies that may result in severe, life-threatening (anaphylactic) reactions.

## <u>All paperwork in the enclosed packet must be completed and signed by the guardian and physician before school starts for us to make any dietary changes for your students</u>.

Please mail the completed packet back to us OR bring it to the Decatur Township's Administrative Office at 5275 Kentucky Avenue, Indianapolis, Indiana 46221 and give it to Kim Yarnell, Assistant Director of Child Nutrition or Nicole Moorhead, Director of Child Nutrition.

Upon receipt of your completed packet, a Registered Dietitian or Registered Dietetic Technician will call you to confirm your student's menu changes. After this phone conference, accommodations will be made for your student. This may take up to 10 business days from the time we receive your packet. Plan on sending a lunch with your student until this process is complete.

In the last 5 years we have seen a dramatic increase in food allergies with our students. Our goal is to keep our students safe and give top priority to students with life threatening allergies.

Please call with any questions or concerns. At any time you can visit Decatur Township's website to find our most current menu and nutritional information at <u>www.decaturproud.org</u>.

Sincerely,

Nicole Moorhead, NDTR, SNS Director of Child Nutrition 317.856.5265

